Defense Travel System

American Society of Military Comptrollers Professional Development Institute

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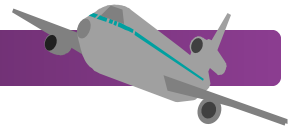
Major Milestones



Contract Award 7 May 98

Protest Resolved 4 Sep 98

Testing

Start 16 Nov 98

End Oct 99

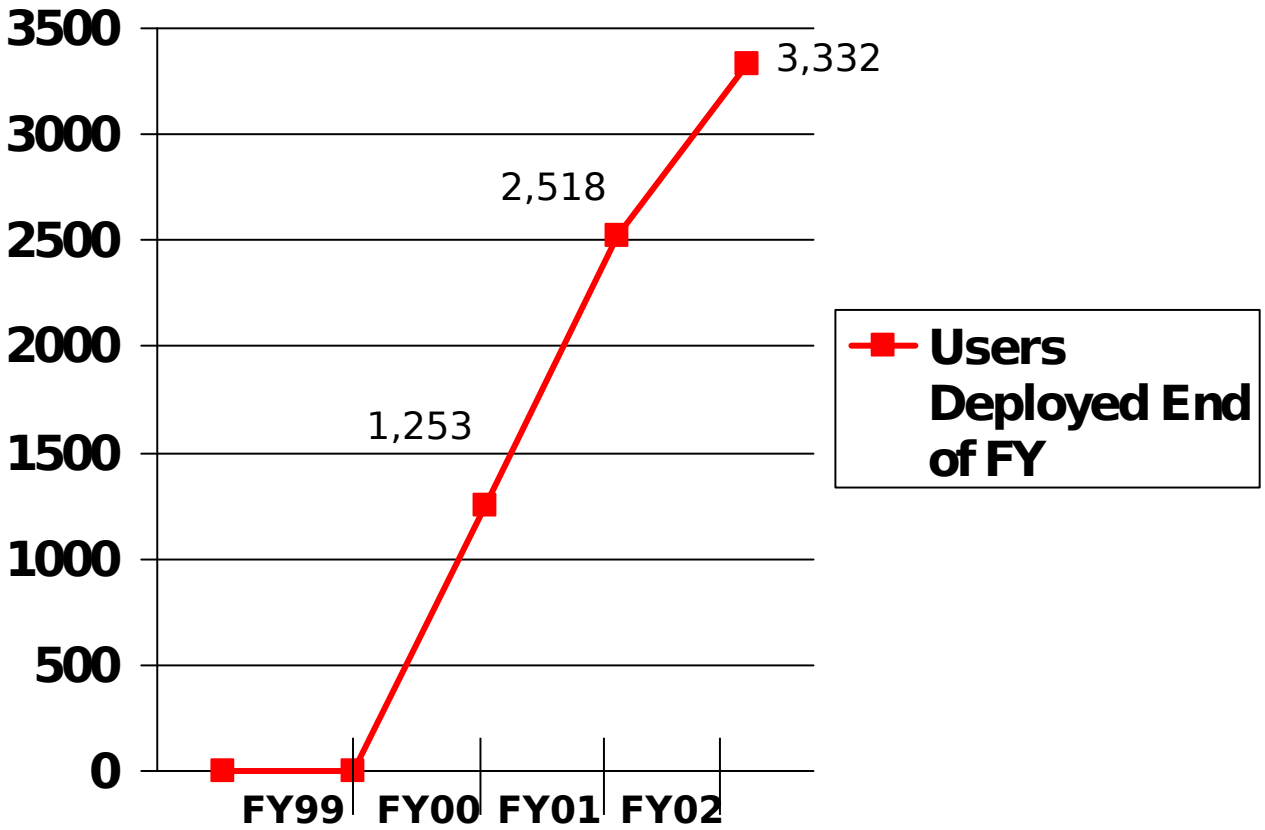
Begin DTR6 Deployment End of Oct 99

Follow-on Contracts 2nd

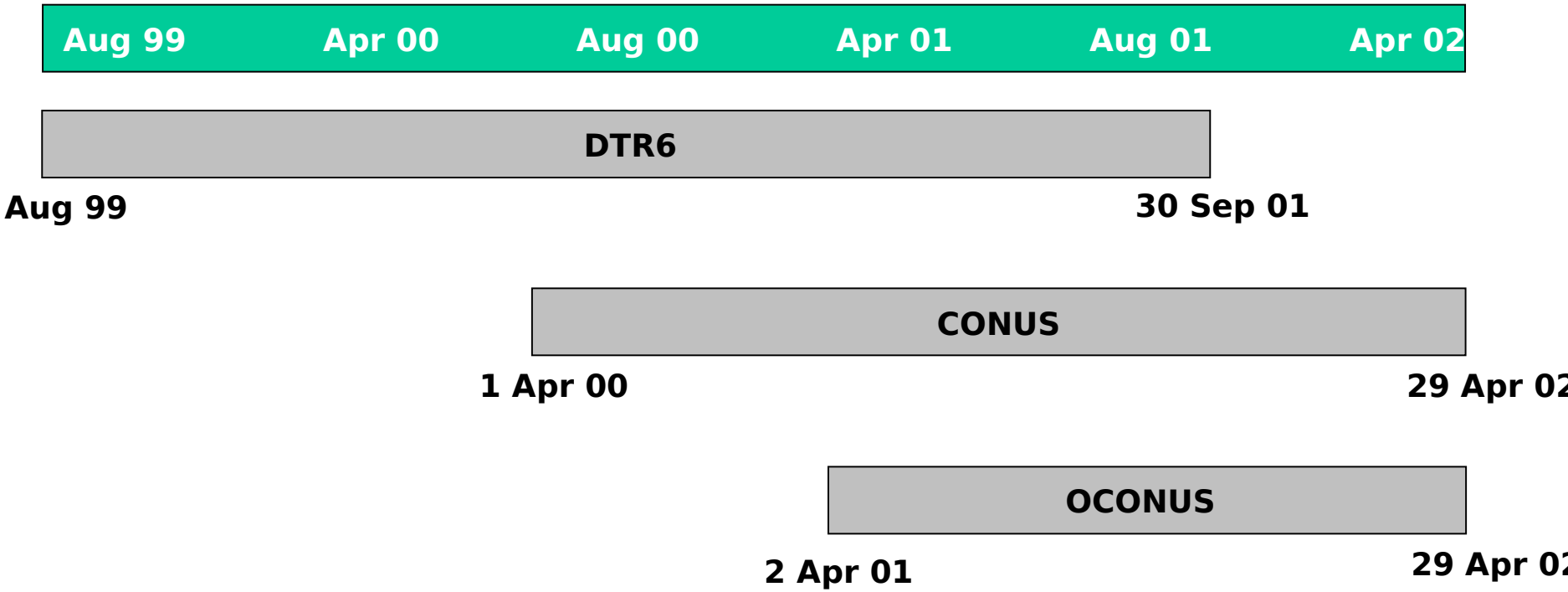
Deployment Schedule Through FY02

Users in Thousands

3.3 million users worldwide

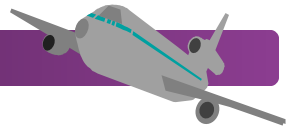


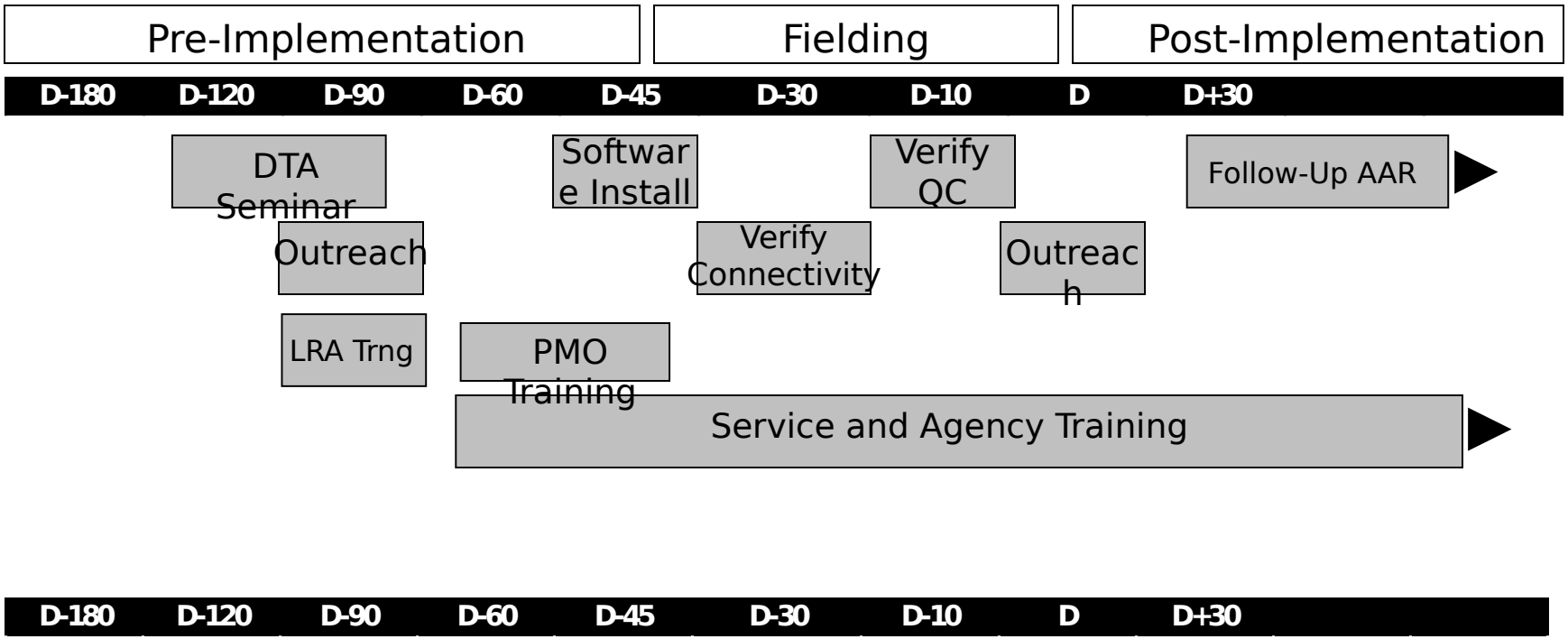
Draft Deployment Timeline



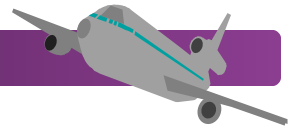
- **Initial high level draft**
- **To be coordinated across DoD**

Deployment Timeline (Generic)



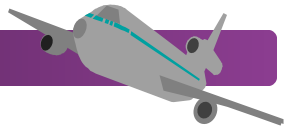


Ready to Deploy



- Deployment teams to visit 800 primary sites
  - DoD wide
  - Major installations, commands, headquarters
  - See PMO web site for list of primary sites
- Published deployment plan
- Established help desk functions
- Four deployment teams trained and ready

Ready to Train



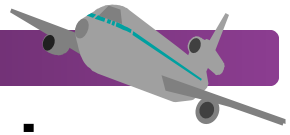
- **DISA - Local Registration Authority training in place now**

- **PMO/TRW Training**
  - **Policies, Procedures, CUI Functionality**
  - **Quarterly DTA Seminars - Started Feb 99**
  - **On-site "Train-the-Trainer" classes**
  - **PMO Training materials available on DTS WEB**

- **DTS Training CONOPS - Basis for Service/Agency Training Plans (available on DTS WEB)**

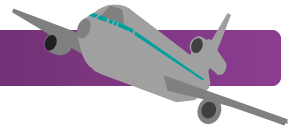
- **Service/Agencies responsible for any unique training for their organizations (includes Certifying Official)**

Challenges



- **Multi functional DoD-wide, paperless, business application**
- **Revolutionary acquisition strategy**
  - **Industry business practices**
  - **Maximizing COTS products**
  - **Performance oriented specifications**
- **Cultural/process changes**
- **Integration of old/new information technology**
  - **Hardware and operating system software**
  - **Information system security**
    - **Virtual Private Network for encryption**
    - **Digital signature for identification, authentication & substantiation**
- **Interface with 46 accounting/disbursing systems**

Who Uses the Defense Travel System?



Currently, use of the Defense Travel System falls into two categories:

- **Full Use. All active duty DoD uniformed personnel *(including Reserve Component personnel on active duty)* and DoD civilians are required to use DTS exclusively to perform official temporary duty travel.**

- **Limited Use (*Arrangements Only*).**

  - ✔**Reservists on inactive duty, midshipmen, cadets, patients, escorts, and attendants for official temporary duty travel.**

  - ✔**Pre-employment travel, invitational travel, and travel under emergency conditions while on temporary duty.**

  - ✔**All DoD uniformed and civilian personnel for permanent change of station travel.**

The Traveler

- Requests travel authorization
  - Updates personal profile
  - Selects travel arrangements
  - Submits post-travel claims
- Retains required receipts *

* Traveler required to maintain receipts for 6 years 3 months

Authorizing Official (AO)

General Responsibilities Include:

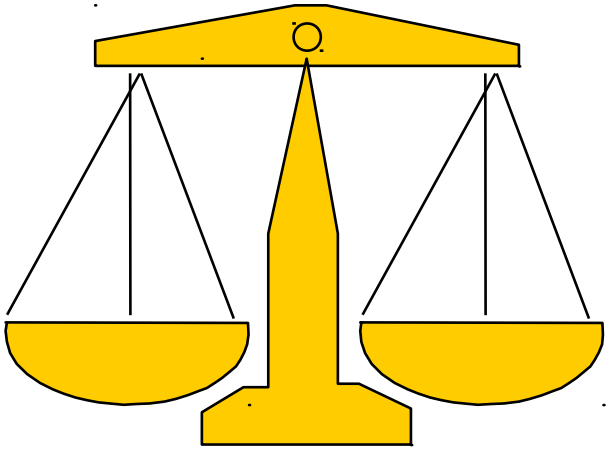
- Directs/authorizes travel
- Obligates organization travel funds
- Authorizes trip arrangements
- Certifies final settlement

Financial
Defense Travel Administration (DTA)

- **Maintain lines of accounting**
- **Associate lines of accounting with traveler and AO based on mission**
- **Liaison for all financial policies and procedures**

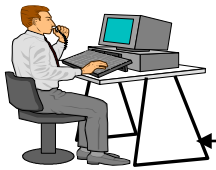
Checkbook Maintenance

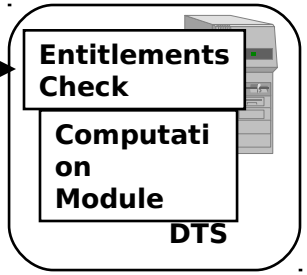
- **Certify funds available**
- **Upload automated file created by fund control system (DADS)**
- **Process checkbook updates as part of normal fund distribution cycle**

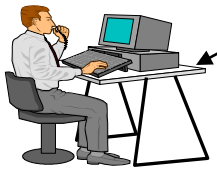


Financial Defense Travel Administration

AO reviews funds in DTS budget module as trips are approved. Notifies financial DTA if funds are insufficient.







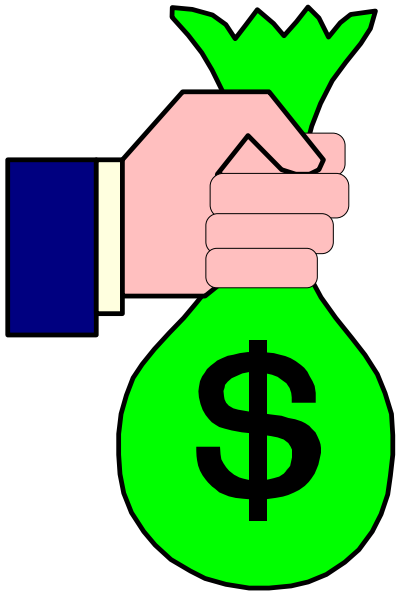
Financial DTA establishes, reviews, and updates lines of accounting and funding in official fund control system and in the DTS budget module.

Lines of accounting and funding can be uploaded to DTS VIA ASCII file from the DADS.

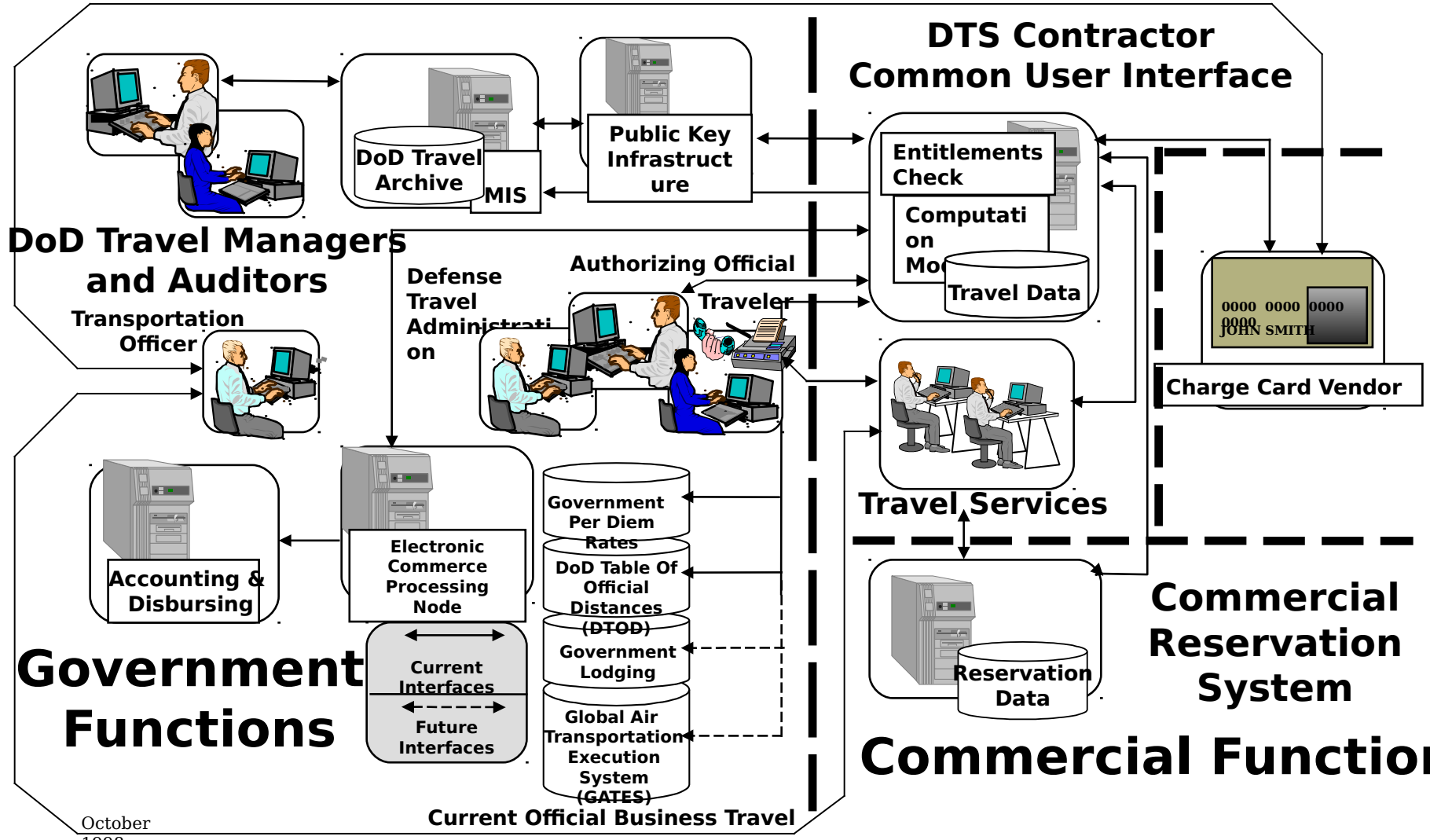
Defense Travel System

Defense Accounting and Disbursing System (DADS)

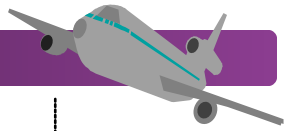
- **Perform accounting and fund control functions**
- **Disburse funds based on CUI computations**

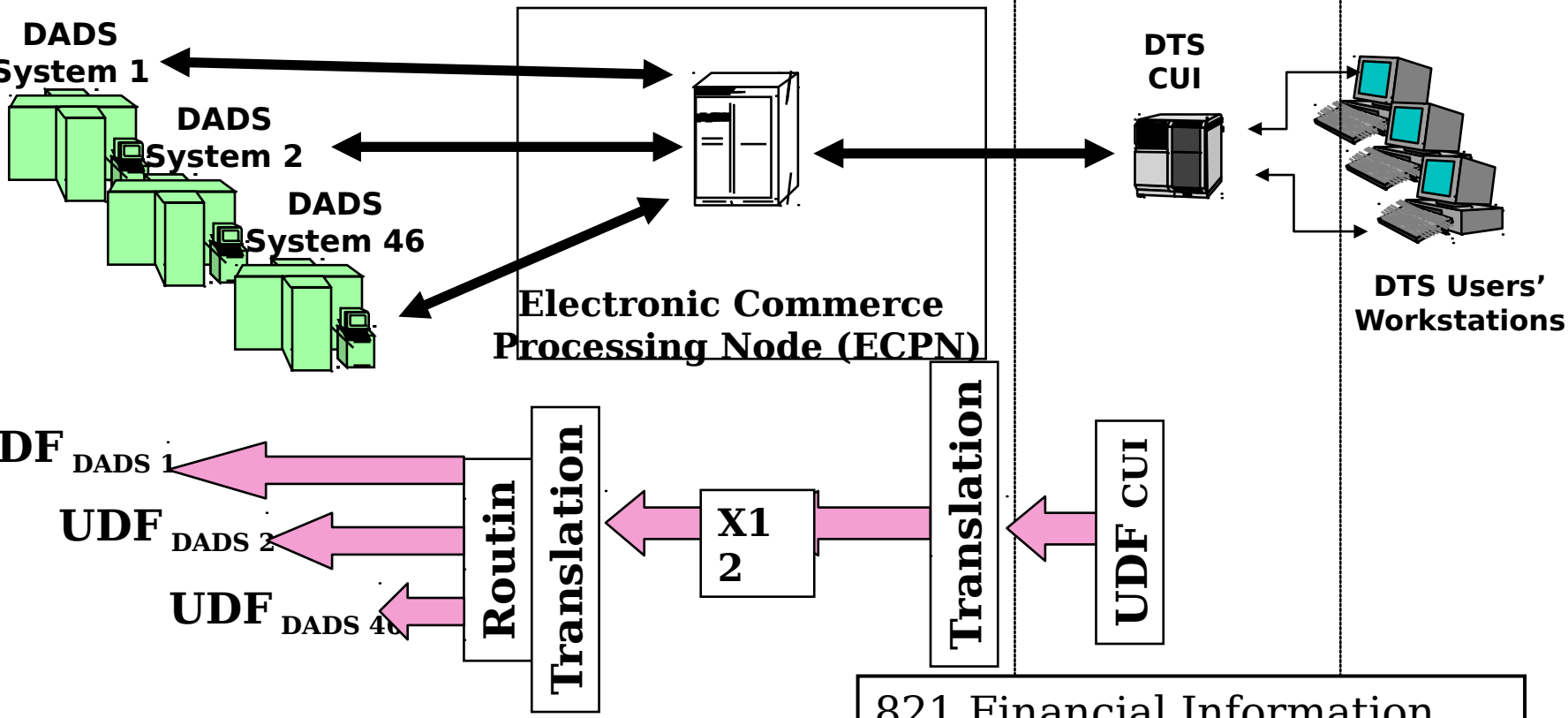


Defense Travel System Demonstration

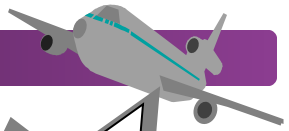


EDI Interface to DADS





"It Works"



Simplified Entitlements

Fewer Steps

Accurate Accounting Data

Faster Payment

Traveler Satisfaction

Better Fund Control

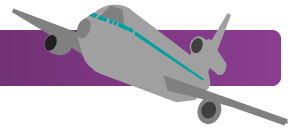
Easy Access

Significant Cost Savings

Accurate Cost Estimates/Obligations

Based on DoD Pilot Site Program and DTS Economic Analys

Service/Agency POCs



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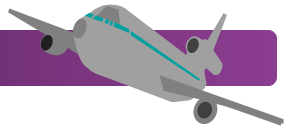
For More Information



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